



**Educational Services Director**

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## **LUNCH ALLOWANCE POLICY** *(Updated July 2023)*

- 1) Millbrook First Nation Band Council will provide Lunch Allowance to all Millbrook Band Members attending Grade Primary-12, who provides their 10-digit Band Number.
- 2) Millbrook Band Council will provide a \$5.00 per day lunch allowance, based on attendance, to registered Millbrook Band Members who and attend High School. It is the responsibility of students/parents to apply for this allowance and to work with the school to provide attendance records directly to this office. Late submissions will be processed the following month with no exception. Students in grades 9-12 are required to have their own bank account.
- 3) Millbrook Band Council will provide a \$4.75 per day lunch allowance, based on attendance, to registered Millbrook Band Members who attend Middle/Junior High school (grades 6-9). It is the responsibility of students/parents to apply for this allowance and to work with the school to provide attendance records directly to this office. Late submissions will be processed the following month with no exception.
- 4) Millbrook Band Council will provide a \$4.25 per day lunch allowance, based on attendance, to registered Millbrook Band Members who attend Elementary School (grades Pre-Primary – 5). It is the responsibility of students/parents to apply for this allowance and to work with the school to provide attendance records directly to this office. Late submissions will be processed the following month with no exception.
- 5) Millbrook Band Council will provide lunch allowance directly to Truro Middle and Truro Junior High schools for registered Millbrook Band Members. Students NOT participating in the lunch catering program are required to work with the school to provide attendance directly to this office. Late submissions will be processed the following month with no exception.
- 6) Millbrook Band Council will provide lunch allowance directly to Truro Elementary School for Millbrook Band Members attending elementary school.
- 7) 2023/24 Lunch allowance will be issued on the dates reflected on the Millbrook First Nation Department of Education Important Dates Calendar and in this document. Any school days missed in the previous month will be deducted from the next cheque.

- 8) Families with multiple children in Pre-Primary – grade 8 will receive one cheque for all students. Students in grades 9-12 will receive their own cheque. Parents must work with their schools to coordinate submission of attendance when children attend different schools. Cheques will not be released until attendance is received from ALL schools.
- 9) This policy is NOT retroactive; applications will be processed as they are received. All applications must be submitted on or before August 30<sup>th</sup> each year to qualify for September Allowance.

**Millbrook First Nation Department of Education IMPORTANT DATES**

Attendance Reports **are due on** the following dates – there will be no retroactive payments. Attendance reports submitted late will be added to the following month.

September 28, 2023  
October 31, 2023  
November 30, 2023  
December 19, 2023  
January 30, 2024  
February 29, 2024  
March 28, 2024  
April 30, 2024  
May 31, 2024  
June 28, 2024